



## **Tellabs Scrap & Take-Back Program / Information Form**

Thank you for properly recycling your end-of-life equipment with us.

**When your materials are ready for recycling, please submit this completed form to:**

**Carl Grandenitti via E-mail: [carl.grandenitti@tcgreycling.com](mailto:carl.grandenitti@tcgreycling.com) or Fax: 630-208-0041**

**Please Note:** When the completed form is received and processed, you will receive a Bill of Lading (BOL) via email or FAX, which will include the purchase order number for future reference. Please ensure a copy of the BOL is affixed to each pallet of material and the driver making the collection receives a copy. If UPS is used for smaller parcel shipments, please obtain the TCG account number from Carl Grandenitti at the email address listed above. TCG will arrange the pickup and a shipping label will be issued by UPS upon arrival.

COMPANY NAME:

TELLABS PMT #:

REQUESTOR NAME:

PICK UP ADDRESS:

STATE:

ZIP:

SITE CONTACT NAME:

PHONE NUMBER:

FAX NUMBER:

E MAIL ADDRESS:

NUMBER OF PALLETS TO BE PICKED UP:

ARE PALLETS STACKABLE: YES      or      NO

ESTIMATED SHIPMENT WEIGHT:

IS THERE A DOCK AT THE LOCATION:

DOCK HOURS:

DATE MATERIAL IS READY FOR PICK UP:

SPECIAL INSTRUCTIONS: